



PUNJAB PUBLIC SERVICE COMMISSION, LAHORE

Page No 03

ADVERTISEMENT NO. 04/2024

PUNJAB SPECIAL EDUCATION DEPARTMENT

SR. NO.	CASE NO. & NO. OF POSTS	BASIC SCALE, NAME & NATURE OF POST	PRESCRIBED QUALIFICATION/EXPERIENCE AS PER SERVICE RULES	AGE	GENDER, DOMICILE & PLACE OF POSTING	SYLLABUS FOR WRITTEN EXAMINATION/ TEST (IF HELD)
79	30-RG/2024 05 - POSTS (Including 01 post reserved for Women Quota)	(BS-17) ASSISTANT DIRECTOR (DEV)/ (GEN)/ (ADMN)/ (EXAMINATION)/ ADMINISTRATIVE OFFICER/ DEPUTY DISTRICT EDUCATION OFFICER (On Contract Basis For The Period Of 05 Years)	Master's degree or BS (Hons.) (Second division or grade-C) in Business Administration or Public Administration or Statistics or Economics or Commerce or Finance or equivalent qualification from a university recognized by Higher Education Commission.	Male: 21 to 28+05 = 33 years Female: 21 to 28+08 = 36 years Age and sex of the transgender will be based on the contents of their CNIC.	GENDER: Male, Female & Transgender. DOMICILE: All Punjab Basis PLACE OF POSTING: Anywhere in Punjab	One Paper of MCQ type General Ability Written Test of 100 marks of 90 minutes duration, comprising questions relating to General Knowledge including Pakistan Studies, Current Affairs, Islamic Studies (General Knowledge for Non-Muslim Candidates), Geography, Basic Mathematics, English, Urdu, Everyday Science and Basic Computer Studies.

- Please read the "Important Instructions" regarding Application Fee, Written Test, Interview on PPSC website www.ppsc.gop.pk before applying online.
- Employees of Federal Government or Semi Government and Autonomous Bodies of Federal Government or Provincial Government and those of Local Bodies are not entitled to age concession for the period of their service in such organization.
- In case a candidate claims that his/her qualification is equivalent to the prescribed qualification, he/she will be required to submit equivalence certificate of his/her foreign/local qualification issued by Higher Education Commission (H.E.C) or Qualification Equivalence Determination Committee (Q.E.D.C) of concerned Department, which will be accepted by the Commission as Final, at the time of interview or whenever asked by the Commission. If a candidate fails to submit Equivalence Certificate issued by the Competent Authority at the time of interview or whenever asked by the Commission, his/her candidature shall be cancelled.
- In case, a candidate claims experience of private firm / entity, he / she must bring proof at the time of interview that the firm /entity is registered with SECP, Registrar of Firms or any other Regulatory Authority, failing which his / her application shall be rejected. Candidate must provide proof of registration showing that the concerned private entity had the status of a registered body during the period of experience claimed by the candidate.
- In-service candidates will ensure while applying for particular post(s) that they have obtained/ applied for NOC/DPC from their concerned department(s) and will provide the same at the time of interview (if called).
- The candidates will ensure while applying for particular post(s) that they have obtained/applied for Registration Certificate from PEC/PNC/PMDC/PMC/PVMC or other relevant regulatory body on or before the closing date and will provide the same at the time of interview (if called).
- The candidates will ensure that they will provide marks obtained / total marks or percentage certificate of all degrees, issued by the Competent Authority, at the time of interview. CGPA is not acceptable.
- No information, whatsoever, shared by anyone other than on the PPSC's website, is authentic; therefore, candidates must not trust any such information.
- The Shorthand Test and Typing & Proficiency Test, if required, will ONLY be held at Lahore.
- In case of variation (increase/decrease) in number of post(s) by the concerned department, No Fresh Applications will be invited.
- Applicants are advised to deposit fees online by using the following mediums ONLY i.e. ATMs, Mobile Phone Banking, Internet Banking, Over the counter (by visiting the nearest *1Link Member Banks Branches), Jazz Cash, Easy Paise, U Paise, and other available micro-finance banks. For details, please visit PPSC website at www.ppsc.gop.pk

Important Instructions

Closing Date for Submission of Online Applications



01 March 2024

AFZAAL AHMAD, SECRETARY PPSC

PUNJAB PUBLIC SERVICE COMMISSION
LDA Plaza, 7-Edgerton Road,
Lahore

UAN:
042-111-988-722

www.ppsc.gop.pk

Get yourself vaccinated to protect you and your loved ones from COVID-19