

MEDICAL TEACHING INSTITUTION

AYUB TEACHING HOSPITAL ABBOTTABAD

POSITIONS AVAILABLE

The Government of Khyber Pakhtunkhwa has designated Ayub Teaching Hospital (ATH), Abbottabad as a Medical Teaching Institution under the Khyber Pakhtunkhwa Medical Teaching Institutions Act, 2015 and has granted autonomous status to the institution. ATH require the services of the following:

Administrative Positions

S.#	Nomenclature of Post	No. of Positions	Qualification
01	Deputy Director (Finance) CPS-06 Age: 37-40 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> M.Com / MBA (Finance) or Chartered Accountant with 07 years post qualification experience in relevant field in Government / semi Government / autonomous bodies. Additional qualification and experience in large Corporate organization will be preferred.
02	Public Relation Officer CPS-05 Age: 21-35 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> Master Degree (16 Years of education) in Mass Communication / Journalism / Media Sciences or relevant subject from HEC recognized university. Minimum: 03 years post qualification experience in relevant field with national / international companies / group. The candidate should have an excellent communication, interpersonal and writing skills in English and Urdu, creativity, imagination and initiative, exposure to media management, good knowledge of current affairs and management and leadership skills.
03	Manager Media CPS-05 Age: 21-35 years Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> Master's Degree in Journalism & Mass Communication or Media Studies/ MBA (Marketing) is required. A minimum of five years post qualification experience in relevant field/Health delivery environment.

Clinical Positions

04	Dental Surgeon CPS-05 Age: 21-35 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> BDS or equivalent qualification from recognized University/Institution. Registered with PMDC 01 Year House Job completion certificate from recognized institute. Post House Job experience will be preferred.
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Maintenance Positions

05	Civil Engineer CPS-05 Age: 21-35 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> BSC Civil Engineering from recognized institution/ University. Registered with Pakistan Engineering Council in relevant discipline. 03 Years Post qualifications/Experience in relevant field.
06	Electrician CPS-02 Age: 18-30 years. Domicile: Hazara Division	01	<ul style="list-style-type: none"> Secondary School Certificate from recognized Board Certificate/Diploma in relevant field from recognized Institution with 02 years post qualification experience in reputed organization/Institution.

HR Positions

07	HR Officer (Learning Development) CPS-04 Age: 21 to 35 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> MHRM/MBA (HR) /MS or equivalent Degree in HRM/ HRD from HEC recognized institution. Preferably having SHRM or CPD certification. Minimum of 02 Years Post qualification experience in HR (Learning & Development) of reputable organizations. Experience in Health related organizations will be preferred.
08	HR Officer (Performance Management) CPS-04 Age: 21 to 35 Domicile: Khyber Pakhtunkhwa	01	<ul style="list-style-type: none"> MHRM/MBA (HR) /MS or equivalent Degree in HRM/ HRD from HEC recognized institution. Preferably having SHRM or CPD certification. Minimum of 02 Years Post qualification experience in HR (Performance Management) of reputable organizations. Experience in Health related organizations will be preferred.

Paramedics Positions

09	JCT Cardiology CPS-02 Age: 18-30 years. Domicile: Hazara Division	02	<ul style="list-style-type: none"> SSC with Science from recognized Board. Two years Diploma in relevant field from Khyber Pakhtunkhwa Medical Faculty/ recognized Institution. Candidates having experience in relevant field will be preferred.
10	JCT Dialysis CPS-02 Age: 18-30 years. Domicile: Hazara Division	01	<ul style="list-style-type: none"> SSC with Science from recognized Board. Two years Diploma in relevant field from Khyber Pakhtunkhwa Medical Faculty/ recognized Institution. Candidates having experience in relevant field will be preferred.
11	JCT Neurology (EEG) (CPS-02) Age: 18-30 years. Domicile: Hazara Division	01	<ul style="list-style-type: none"> SSC with Science from recognized Board. Two years Diploma in relevant field (Neurophysiology) from Khyber Pakhtunkhwa Medical Faculty/ recognized Institution. Candidates having experience in relevant field will be considered.

TERMS & CONDITIONS

- Candidates will be provisionally allowed to appear in the ETEA screening test. However detailed scrutiny will be carried out by the appointing authority and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the Appointing Authority.
- All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
- The services will be governed under the Khyber Pakhtunkhwa Medical and Teaching Institution Reforms Act, 2015 including its amendments and Regulations of the institution.
- Test will be conducted for the positions at serial No. 02 to serial No. 11 through ETEA.
- 02% quota is reserved for disable & 10% quota is reserved for female candidate & 05% quota for minority person shall be applicable on the above-mentioned posts (Disability Certificate issued by the Competent Medical Board should be required).
- Interview calls letter will be issued to short listed candidates only.
- Short listing will be based on the Screening Test conducted by ETEA & after through scrutiny of relevant experience certificates / documents submitted with the application.
- Candidates should be eligible in all respects by the last date of receipt of the applications.
- Incomplete applications and applications received after due dates will not be entertained.
- Relaxation of age will be admissible as per existing Govt. Rules.
- Candidates working in Government/Semi Government bodies should apply through proper channel.
- Candidates intending to apply for more than one post shall apply separately for each post with separate fee.
- Competent Authority reserves the right to increase/decrease the number of vacancies or cancel/reject any application without assigning any reason.
- NO TA/DA will be admissible for test/interview.
- In case of foreign degree, equivalent certificates from HEC must be provided.
- Errors/Omissions in number of posts are subject to rectification.
- The undersigned reserves the right to cancel the selection process at any stage.

HOW TO APPLY

- Interested candidates intending to apply for posts at Serial No 02 to 11 may first visit www.etea.edu.pk and apply for the posts online.
- After successful submission of online application, a prescribed online deposit slip (having token number, Project code & candidates personal information) will be generated.
- Take a printout of the generated deposit slip & deposit the prescribed test fee (non-refundable) through Easypaisa app or Agent Jazz Cash app or at any branch of UBL Bank via UBL OMNI agent.
- After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
- After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/documents will however, be provided by the candidates who qualify the screening test, as and when required by ETEA or the Appointing Authority for scrutiny purposes.
- Availability of online Application Form on www.etea.edu.pk on 19th Feb, 2024.
- Last date for submission of online Application is 08th Mar, 2024.
- Candidates applying for the position at serial No. 01 may send the relevant documents i.e Curriculum vitae along with a covering letter, attested copies of degrees, DMCs, experience certificates and any other relevant documents to Senior Manager Human Resource Department, Ayub Teaching Hospital Abbottabad before the close of business on 08th Mar, 2024.
- Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk. Candidates are directed to do not give ported/converted mobile number.
- Test Date, Time & Venue will be mentioned on Roll No. Slip.
- No separate Call Letter will be issued to candidates for screening test through postal/courier means.
- Unclaimed qualification will not be accepted.
- Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict action shall be taken against them.

HOSPITAL DIRECTOR

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