

**APPLY  
ONLINE  
ONLY**



**Sindh Education Foundation**  
Government of Sindh



**LAST DATE  
TO APPLY:  
SEP 05, 2022**

## EXCITING CAREER OPPORTUNITIES

The Sindh Education Foundation working for the promotion and development of education under the Government of Sindh has contracted M/s A.F. Ferguson & Co. (a member firm of PwC network) for hiring suitable, competent, dynamic and willing team of professionals holding domicile and PRC of Sindh province against following positions:

**What's in it for you?**

Besides the satisfaction of working for an organisation of education sector in Sindh Province; you will be rewarded with a competitive salary and benefits package.

**Interested?**

If you think you fit the bill for any of the following roles, please apply at <https://www.affco.com.pk/recruitment> latest by September 5, 2022.

S. No.	Position (Number and Location)	Age	Pay Group	Qualification & Experience
1)	<b>Chief Internal Auditor</b> Karachi, Head Office One position (1)	30 - 40 Years	PG-12	The candidate must be qualified CA/ACMA/ACCA or holding a Masters Degree or equivalent in the field of Finance from HEC recognized university / institute at least in 2nd division, with minimum five (5) years of post-qualification relevant job experience. Preference will be given to the candidates holding experience with Public/Social sector government organisations.
2)	<b>Deputy Director (Procurement)</b> Karachi, Head Office One position (01)	30 - 40 Years	PG-12	The candidate must possess Masters degree or equivalent in Business Administration/Supply Chain Management from HEC recognized university / institute at least in 2nd division or equivalent, with minimum five (5) years relevant post-qualification job experience, including three (03) years experience in public sector organization will be preferred. Must be well versed with SPPRA Rules.
3)	<b>Deputy Director (Monitoring &amp; Evaluation)</b> Karachi, Head Office One position (01)	30 - 40 Years	PG-12	The candidate must possess Masters degree or equivalent in Statistics / Economics / Management Sciences from HEC recognized university / institute at least in 2nd division or equivalent. The candidate must have minimum five (5) years relevant job experience, including three (03) years' experience in social/public sector organizations will be preferred. Professional Skills to manage data collection, descriptive statistics, Strong interpersonal communication and analytical reporting skills are required.
4)	<b>Assistant Director (Internal Control &amp; Compliance)</b> Karachi, Head Office One position (01)	25 - 35 Years	PG-11	The candidate shall preferably be CA finalist /ACCA/ACMA/MBA (Finance) or equivalent from HEC recognized university / institute in 2nd division or equivalent, with (05) years relevant post qualification experience, including three (03) years in social/public sector organization will be preferred.
5)	<b>Assistant Director (Program Support Development Unit)</b> Karachi, Head Office One position (01)	25 - 35 Years	PG-11	The candidate must possess Masters degree or equivalent preferably in Business/Public Administration/Education/Project Management from HEC recognized university / institute in 2nd division or equivalent, with five (05) years relevant experience, including three (03) years in social/public sector will be preferred.
6)	<b>Assistant Director (Subsidy Management Unit)</b> Karachi, Head Office One position (01)	25 - 35 Years	PG-11	The candidate must possess Masters degree or equivalent preferably in Business/Public Administration/Education/Project Management/Social Sciences from HEC recognized university / institute in 2nd division or equivalent, with five (05) years job experience in budgeting of Programs (including the management of subsidies, grants, loans, scholarship, stipends etc.) in accordance with the rules and regulations of the government / organization.
7)	<b>Assistant Director (Assessment Unit)</b> Karachi, Head Office One position (01)	25 - 35 Years	PG-11	The candidate must possess Masters degree preferably in Sociology/ Business or Public Administration/ Education (M.Ed. / MA-Ed) from HEC recognized university / institute at least in 2nd division or equivalent, with five (05) years relevant job experience, including three (03) years in social/public sector organization will be preferred. The candidate should be proficient in Sindhi, Urdu and English languages.
8)	<b>Assistant Director (Advocacy and Communication Unit)</b> Karachi, Head Office One position (01)	25 - 35 Years	PG-11	The candidate must possess Masters degree or equivalent preferably in Social Sciences/Business Administration/ Mass Communication from HEC recognized university / institute in 2nd division or equivalent, with five (05) years relevant job experience, including three (03) years' experience in social/public sector organization will be preferred.
9)	<b>Senior Officer (Assessment Unit)</b> Karachi, Head Office Two positions (02)	22 - 32 Years	PG-10	The candidate must possess Masters degree in English from HEC recognized university / institute at least in 2nd division or equivalent, with at least two (02) years relevant experience as subject specialist in Teaching/Training (preferably secondary, higher secondary grades). The candidate must be proficient in English, Urdu, and Sindhi language.
10)	<b>Senior Officer (Training Unit)</b> Karachi, Head Office One position (01)	22 - 32 Years	PG-10	The candidate must possess Masters degree in English from HEC recognized university / institute at least in 2nd division or equivalent, with at least two (02) years relevant job experience in Teaching/Training (preferably secondary, higher secondary grades). The candidate must be proficient in English, Urdu, and Sindhi language.
11)	<b>Senior Officer (Programs &amp; Planning)</b> Karachi, Head Office One position (01)	22 - 32 Years	PG-10	The candidate must possess master's degree in Business/Public Administration, Education, Project Management or Social Sciences from HEC recognized university / institute in 2nd division or equivalent, with at least two (02) years relevant job experience.
12)	<b>Senior Officer (Human Resource)</b> Karachi, Head Office One position (01)	22 - 32 Years	PG-10	The candidate must possess Masters degree in Human Resource Management from HEC recognized university / institute in 2nd division or equivalent, with at least two (02) years relevant experience. Good report writing skills & MS Office skills are mandatory for the position.
13)	<b>Officer (Assessment Unit)</b> Karachi, Head Office Three positions (03)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Sociology/ Business or Public Administration/ Education from HEC recognized university / institute in 2nd division or equivalent, with at least one (01) year relevant experience in designing and administration of curriculum-based assessment from grade 3-10. The ideal candidate must possess knowledge of assessment related software's with strong communication skills in English, Urdu, and Sindhi Languages.
14)	<b>Officer (Training Unit)</b> Karachi, Head Office Two positions (02)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Business Administration/Social Sciences preferably in relevant subject from any HEC recognized university / institute at least in 2nd division or equivalent, with one (01) year teaching and training experience.
15)	<b>Officer (Admin)</b> Karachi, Head Office One position (01)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Business / Public Administration from HEC recognized university / institute in 2nd division or equivalent, with at least one (01) year experience relevant to the post.
16)	<b>Officer (Research &amp; Publication Unit)</b> Karachi, Head Office One position (01)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Statistics/Education/ Sociology from HEC recognized university / institute in 2nd division or equivalent, with at least one (01) year relevant job experience in research and publication. Good report writing skills are mandatory for this position.
17)	<b>Officer (Advocacy and Communication Unit)</b> Karachi, Head Office One position (01)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Social Sciences/Business Administration/ Mass Communication Science from HEC recognized university / institute in 2nd division or equivalent, with at least one (01) year relevant job experience related to the subject post. Good report writing skills are mandatory for this position.
18)	<b>Officer (Programs &amp; Planning)</b> Five Positions (05) Shaheed Benazirabad (1) Sanghar (1) Nausherozero (1) Shikarpur (1) Mirpurkhas (1)	22 - 30 Years	PG-9	The candidate must possess Masters degree in Business/ Public Administration /Education/ Project Management or Social Sciences from HEC recognized university / institute in 2nd division or equivalent, with at least One (01) years relevant job experience.
19)	<b>Junior Officer (Programs &amp; Planning)</b> Seventeen Positions (17) Karachi (3) Nausherozero (2) Sanghar (2) Tharparkar (2) Umerkot (2) Ghotki (2) Badin (2) Qambar Shahdadkot (1) Shikarpur (1)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in 2nd division or equivalent in Business/Public Administration/ Education/ Project Management or Social Sciences.
20)	<b>Junior Officer (Finance, Audit &amp; Accounts)</b> Karachi, Head Office Two positions (02)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in 2nd division or equivalent with major in Finance/Accounting. Candidates having experience of working dealing with Accounts, Tax and Audit shall be preferred.
21)	<b>Junior Officer (Advocacy and Communication Unit)</b> Karachi, Head Office Two positions (02)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree at least in 2nd division or equivalent in Social Sciences/Business Administration/ Mass Communication.
22)	<b>Junior Officer (Assessment Unit)</b> Karachi, Head Office One position (01)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in 2nd division or Social Science/ Business or Public Administration/ Education. Candidate must have good interpersonal and communication skills in Sindhi, Urdu and English languages.
23)	<b>Junior Officer (Monitoring and Evaluation)</b> Six positions (06) Karachi (2) Umerkot (1) Mithi (1) Badin (1) Thatta (1)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in 2nd division or equivalent in Social Sciences or Statistics from HEC recognized university / institution.
24)	<b>Junior Officer (Human Resource)</b> Karachi, Head Office One position (01)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in HR with 2nd division or equivalent from HEC recognized university/institute.
25)	<b>Junior Officer (I.T)</b> Sanghar One position (01)	22 - 30 Years	PG-8	The candidate must possess Bachelors degree in 2nd division or equivalent in Computer Science / Information Technology from HEC recognized university/institute. Fresh candidates with IT skills will be preferred. Candidate must be willing to serve in remote taluqas of the Sindh.

**All positions are subject to the following term & conditions:**

- For all positions; Candidates holding Domicile and Permanent Residence Certificate (PRC) of same division/region/district for which positions are being advertised shall be preferred. However, in case of unavailability of suitable candidates from the same district, preference shall be given to the candidates holding domicile of neighboring district.
- Candidates applying for positions at the Head Office of the organization in Karachi shall be holding domicile of any district of Sindh Province.
- All academic degrees will be subject to verification by the Higher Education Commission, Pakistan.
- Employees of Government/Autonomous/Semi-Autonomous organizations shall apply through proper channel.
- Quota for minorities, women and differently abled candidates shall be considered as per policy of Government of Sindh.
- Only shortlisted candidates will be called for test / interview etc.
- The recruitment process is strictly merit based.
- All the candidates must be well versed with the MS Office skills.
- No TA/DA shall be admissible to the candidates for test and/or interview.
- Age relaxation shall be applicable to all candidates in upper age limit in accordance with the Policy of the Government of Sindh in vogue.
- The SEF reserves the right to increase or decrease the number of vacancies or cancel any vacancy at any stage of selection process without assigning the reason.
- Last date for filing online application to M/s Ferguson & Co. is September 5, 2022. Applications sent through courier/fax/email or sent in person will not be considered.

### How to Apply:

- The hiring process shall be undertaken by M/s A.F. Ferguson & Co.
- The candidates meeting the eligibility criteria may apply online at: "<https://www.affco.com.pk/Recruitment>".
- In case of any queries and issues, candidates may reach M/s A.F. Ferguson & Co. (a member firm of PwC network) via email i.e., "executive\_search\_pk@pwc.com".