

# CAREER OPPORTUNITIES

One of the largest bank of the country is inviting applications against the following positions from professionals with proven track record and capacity to perform as a catalyst for transformation in a challenging environment.

The individuals who fulfill the below-mentioned basic eligibility criteria may apply for the following positions:

01	<b>Position/Job Title</b>	<b>Branch Manager - Export Processing Zone Branch, Karachi</b>
	<b>Educational/ Professional Qualification:</b>	<ul style="list-style-type: none"> <li>Minimum Master's Degree preferably in Commerce / Finance / Accounting / Economics from a reputable HEC recognized University / Institution OR a 04 years Bachelor's Degree from HEC recognized Foreign University</li> <li>Special weightage will be given to employees having CA, ACCA, ACMA, CPA, CFA, AIBP, DAIBP / JAIBP and any other professional qualifications, such as in the field of Human Resource, Risk, Compliance, IT etc. obtained from locally / internationally accredited institutions</li> </ul>
	<b>Experience:</b>	<ul style="list-style-type: none"> <li>Minimum 12 years' total banking experience out of which must possess 03 years of relevant functional experience preferably as Branch Manager</li> </ul>
	<b>Age</b>	<ul style="list-style-type: none"> <li>The maximum age should be 54 years on the last date of submission of application</li> </ul>
	<b>Outline of Main Duties / Responsibilities:</b>	<ul style="list-style-type: none"> <li>To be overall responsible for the Branch functions in terms of Marketing, Risk Management, Operations, Compliance / AML, Internal Control and Profitability</li> <li>To maintain high level of Customer Service Standards in Branch</li> <li>To formulate / develop Bank's business strategy and annual budget in light of the country's economic/business phenomenon, local regulations</li> <li>To monitor Strategic Planning process for desired results</li> <li>To liaise with respective regulators, local / foreign banks</li> <li>To coordinate with internal/external auditors, and HO</li> <li>To process credit proposals &amp; monitoring of Credit Portfolio and ALCO</li> <li>To monitor and supervise rectification of audit irregularities pointed out by Internal / external auditors and SBP</li> </ul>
02	<b>Position/Job Title</b>	<b>Credit Officer - Export Processing Zone Branch, Karachi</b>
	<b>Educational/ Professional Qualification</b>	<ul style="list-style-type: none"> <li>Minimum Master's degree preferably in Commerce/ Finance / Accounting/ Economics from a reputable HEC recognized University with degree OR a 04 years' Bachelor's Degree from HEC recognized foreign university</li> <li>Special weightage will be given to employees, who are CA, ACCA, ACMA, CPA, CFA, AIBP, DAIBP / JAIBP, qualified from HEC recognized University / Institute.</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>Minimum 03 years' banking experience in the relevant field</li> </ul>
	<b>Age</b>	<ul style="list-style-type: none"> <li>The maximum age should be 54 years on the last date of submission of application</li> </ul>
	<b>Other Skills/ Expertise/ Knowledge Required</b>	<ul style="list-style-type: none"> <li>Strong communication and presentation skills</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>To be responsible for Credit related functions of Branch</li> <li>To process credit proposals &amp; monitoring Credit portfolio and ALCO</li> <li>To timely prepare and submit regular monthly and periodic returns to concerned</li> <li>To identify and review financial and credit risk management policies and ensure that appropriate systems, procedures, and guidelines are in line with best banking practices</li> <li>To prepare annual budget of the Branch.</li> <li>To manage the process of annual closing of accounts, preparation of annual financial statements and reports.</li> <li>To coordinate with Internal / External / H.O. Auditors / Regulators.</li> <li>To implement / comply to Credit policies / procedures</li> </ul>
03	<b>Position/Job Title</b>	<b>Compliance Officer - Export Processing Zone Branch, Karachi</b>
	<b>Educational/ Professional Qualification</b>	<ul style="list-style-type: none"> <li>Minimum Master's degree preferably in Commerce / Finance / Accounting / Economics from a reputable HEC recognized University with degree OR a 04 years' Bachelor's Degree from HEC recognized foreign university</li> <li>Special weightage will be given to employees, who are CA, ACCA, ACMA, CPA, CFA, AIBP, DAIBP / JAIBP, qualified from HEC recognized University / Institute and other professional qualifications, such as in the field of Compliance obtained from locally / internationally accredited institutions</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>Minimum 03 years banking experience in the relevant field</li> </ul>
	<b>Age</b>	<ul style="list-style-type: none"> <li>The maximum age should be 54 years on the last date of submission of application</li> </ul>
	<b>Other Skills/ Expertise/ Knowledge Required</b>	<ul style="list-style-type: none"> <li>Must possess working knowledge of Anti-Money Laundering Laws and KYC parameters</li> </ul>
	<b>Outline of Main Duties / Responsibilities</b>	<ul style="list-style-type: none"> <li>To be responsible for compliance functions of the Branch</li> <li>To implement / comply to Credit policies / procedures</li> <li>Timely submission of regular monthly returns to the concerned</li> <li>To coordinate with Internal / External / H.O. Auditors / SBP</li> </ul>
04	<b>Position/Job Title</b>	<b>Marketing Officer - Export Processing Zone Branch, Karachi</b>
	<b>Educational/ Professional Qualification:</b>	<ul style="list-style-type: none"> <li>Minimum Master's Degree preferably in Commerce/ Finance / Accounting / Economics from a reputable HEC recognized University / Institution OR a 04 years Bachelor's Degree from HEC recognized Foreign University</li> <li>Special weightage will be given to employees, who are CA, ACCA, ACMA, CPA, CFA, AIBP, DAIBP / JAIBP, qualified from HEC recognized University / Institute and other professional qualifications, such as in the field of Marketing obtained from locally / internationally accredited institutions</li> </ul>
	<b>Experience:</b>	<ul style="list-style-type: none"> <li>Minimum 03 years' banking experience in the relevant field.</li> </ul>
	<b>Age</b>	<ul style="list-style-type: none"> <li>The maximum age should be 54 years on the last date of submission of application</li> </ul>
	<b>Outline of Main Duties / Responsibilities:</b>	<ul style="list-style-type: none"> <li>To formulate / develop marketing strategy in coordination with Branch Manager.</li> <li>To market bank's products in the EPZ Zone area</li> <li>To identify areas for improvement in product offerings, marketing strategy, and promotional activities</li> <li>To maintain high level of Customer Service Standards in Branch</li> <li>To use research findings and analysis to provide direction to marketing managers regarding upcoming marketing projects, new products or services, and overall strategy</li> <li>To maintain the department's budget and ensures all marketing activities are cost-effective</li> </ul>
	<b>Assessment Test / Interview(s)</b>	Only shortlisted applicants strictly meeting the above-mentioned basic eligibility criteria will be invited for test and / or panel interview(s).
	<b>Employment Type</b>	The employment will be on contractual basis, for three years which may be renewed on discretion of the Management. Selected candidates will be offered compensation package and other benefits as per Bank's Policy / rules.

Interested candidates may visit website [www.sidathyder.com.pk/careers](http://www.sidathyder.com.pk/careers) and apply on-line within 10 days from the date of publication of this advertisement as per given instructions.

Application received after due date will not be considered in any case. No TA/DA will be admissible for test / interview.

**(We are an equal opportunity employer)**  
**Women, minorities and differently-abled persons are encouraged to apply.**