

OFFICE OF THE CDC SINDH SUB RECIPIENT GLOBAL FUNDS GRANT, TUBERCULOSIS SINDH

SITUATIONS VACANT

The office of the Donor Funded project invites applications from qualified candidates, having domicile of Sindh Province for appointment on contract basis against following vacant positions:

S. No.	Name of Position	Post-ions	Criteria/Required Qualification, Experience and Age Limit	Place of Posting
1	Project Manager	1	MINIMUM QUALIFICATION: MBBS with Master in Public Health / Health Policy or equivalent. MINIMUM EXPERIENCE: 05 - 10 Years Post Qualification relevant experience in public / Private Sector. Experience in TB program will be preferred. AGE LIMIT: 52 Years.	SR Office Hyderabad
2	Provincial DR TB Coordinator	1	MINIMUM QUALIFICATION: MBBS with MPH/DTCD/CMCPs. MINIMUM EXPERIENCE: 3-5 Years Experience in Health Management Preference will be given to the candidates having DTB Management Experience. AGE LIMIT: 52 Years.	SR Office Hyderabad
3	Coordinator-LHW/TB	1	MINIMUM QUALIFICATION: MBBS with BS / Masters in Public Health. MINIMUM EXPERIENCE: 3-5 Years Experience in Planning implementation, Monitoring and Evaluation of Public Health Programmes in Public or Private Sector is required. Interventions especially in TB Project will be preferred. AGE LIMIT: 45 Years.	SR Office Hyderabad
4	Admin & HR Officer	1	MINIMUM QUALIFICATION: Bachelors in Business / Public Administration or Equivalent. MINIMUM EXPERIENCE: 3-5 Years Experience in Administration & Human Resources Management, Excellent Communication, Writing and Interpersonal Skills, Good Computer Skills with Proficiency in Microsoft Office, Web Base Systems, ERP; Fluency in written and spoken English along with local languages, Effective organizational skills. AGE LIMIT: 45 years.	SR Office Hyderabad
5	Provincial Program Officer	3	MINIMUM QUALIFICATION: MBBS with MPH/DTCD/CMCPs with 03 Years of Experience OR MBBS with 10 Years Experience in Planning, Implementation, Monitoring and Evaluation of Public Health / TB programs. AGE LIMIT: 52 Years.	Karachi Region (2) & Larkana Region (1)
6	Procurement Officer	1	MINIMUM QUALIFICATION: Bachelors in Business Administration/ Supply Chain Management or Equivalent. MINIMUM EXPERIENCE: 3-5 Years Post Qualification Experience of Procurement Activities, Research Potential Vendors, Local Market Surveys and Tendering Process, Strong Organizational & Administration Skills. AGE LIMIT: 45 years.	SR Office Hyderabad
7	MDR TB Coordinator Physician - PMDT	7	MINIMUM QUALIFICATION: MBBS (Preferably Post Graduate in Chest Diseases / DTCD or MChD) OR MBBS with 2-3 Year Experience in TB DOTs / Chest Diseases. (MBBS having Chest TB Management Experience. AGE LIMIT: 52 Years).	QJHA Karachi (1), Civil Hospital MDR (1), JPMC Karachi (1), GMMACH Sukkur (2), PMDT Ghor-TIH (1) & Ghor-TBH (1)
8	Medical Officer-PMOT	3	MINIMUM QUALIFICATION: MBBS (Preference will be given to the candidates having Experience in Public & Private Hospitals) AGE LIMIT: 52 Years.	Civil Hospital Mirpurkhas, CMCH Larkana & JCD Kotri
9	Micro Biologist/ Molecular Biologist	7	MINIMUM QUALIFICATION: Master in Microbiology / Molecular Biology or Bachelor's Degree in Microbiology. MINIMUM EXPERIENCE: 03 Years of Working experience in Clinical Microbiology Laboratory (Specific Experience in TB Culture & DST will be an advantage). AGE LIMIT: 45 Years.	BSL III Ghor-TIH (2) BSL II Khairpur (1), BSL II Larkana (1), BSL II Sukkur (1), BSL II Badin (1) & BSL II Mirpurkhas (1)
10	Logistics/Fleet Coordinator	1	MINIMUM QUALIFICATION: Bachelor in Business Administration / Logistics / Supply Chain Management or Equivalent. MINIMUM EXPERIENCE: 02 Years Experience in a Same Field. Sound Knowledge of the Consumer Goods Industry. Solid Understanding of Logistics and Inventory Management Software. AGE LIMIT: 45 Years.	SR Office Hyderabad
11	Senior Lab Supervisor	4	MINIMUM QUALIFICATION: Bachelor Degree in Medical Lab Technology / Microbiology / Biochemistry (Preference will be given to Master Degree Holder in Same Discipline) MINIMUM EXPERIENCE: 02 Years of Experience in Clinical Laboratory AGE LIMIT: 45 Years.	Karachi Region (2), Bhambore Region (1) & Mirpurkhas Region (1)
12	Office Assistant	1	MINIMUM QUALIFICATION: Graduation, Good Communication Skills both Written and Verbal, Computer Skills is Mandatory Specially MS Office. MINIMUM EXPERIENCE: 2-3 Years as Assistant in Program / Admin unit of NOD / Hospital / Private Sector. AGE LIMIT: 45 years.	SR Office Hyderabad
13	Lab Technologist	5	MINIMUM QUALIFICATION: BSc Microbiology / Laboratory Technology. MINIMUM EXPERIENCE: 02 Year of working in Microbiology / Pathology Laboratory. (Knowledge of Laboratory Equipment and its Maintenance is Desirable). AGE LIMIT: 45 Years.	1 in each BSL Lab (JPMC Khl, Khairpur, Mirpurkhas, Badin, & Ghor-TBH)
14	HR Assistant	1	MINIMUM QUALIFICATION: Graduation in Business / Public Administration or Equivalent. MINIMUM EXPERIENCE: 1-2 Years Experience in Administration & Human Resources Management, Excellent Communication, Writing and Interpersonal Skills, Good Computer Skills with Proficiency in Microsoft Office, Web Base Systems, ERP; Fluency in written and spoken English along with local languages. Effective organizational skills. AGE LIMIT: 45 years.	SR Office Hyderabad
15	Finance Assistant	1	MINIMUM QUALIFICATION: Graduation in Accounting / Finance / Business / Public Administration or Equivalent. MINIMUM EXPERIENCE: 1-2 Years Experience in Finance Sector, Excellent Communication, Writing and Interpersonal Skills, Good Computer Skills with Proficiency in Microsoft Office, Web Base Systems, ERP; Fluency in written and spoken English along with local languages. Effective organizational skills. AGE LIMIT: 45 years.	SR Office Hyderabad
16	Community Support Officer	16	MINIMUM QUALIFICATION: Graduation with Relevant experience, Excellent Written and Oral Communication Skills, including report writing. AGE LIMIT: 45 Years.	SR Office Hyderabad
17	Counselor / Psychologist	4	MINIMUM QUALIFICATION: Graduation in Clinical Psychology. MINIMUM EXPERIENCE: 1-2 Years as a Professional Counselor. AGE LIMIT: 45 Years.	Civil Hospital MDR, PMDT Ghor - TIH (1), PMDT Badin & PMDT Sukkur (1), PMDT Ghor-TIH (1) & PMDT Badin (1)
18	Pharmacist	3	MINIMUM QUALIFICATION: Bachelors in Pharmacy (Preference will be given to Pharm D degree holder). MINIMUM EXPERIENCE: 1-2 Years experience in Public/Private Pharmacy/ Pharmaceutical company. AGE LIMIT: 45 Years.	PMDT Sukkur (1), PMDT Ghor-TIH (1) & PMDT Badin (1)
19	Data Entry Operator	6	MINIMUM QUALIFICATION: BS Computer Science/Commerce or Relevant Field. MINIMUM EXPERIENCE: 1-2 Years Experience in Data Entry and Data Collection. Also having Experience in File Keeping. AGE LIMIT: 45 Years.	BSL III Ghor - TIH (1), BSL II Khairpur (1), BSL II JPMC (1), BSL II Nawabshah (1), BSL Badin (1) & BSL II Mirpurkhas (1)
20	Lab Technician	5	MINIMUM QUALIFICATION: BSC MLT / Microbiology / Biochemistry or F.Sc with Diploma in Medical Lab Technology. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in same field. Relevant experience in TB Culture & DST will be an advantage. AGE LIMIT: 45 Years.	1 in each BSL Lab (Mirpurkhas, Badin, Sukkur, Ghor - TIH & QJHA Khl)
21	Lab Technician - GeneXpert Site	5	MINIMUM QUALIFICATION: BSC MLT / Microbiology / Biochemistry or F.Sc with Diploma in Medical Lab Technology. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in same field. Relevant experience in TB Culture & DST will be an advantage. AGE LIMIT: 45 Years.	SDH Korangi (1), TB Hospital Khairpur (1), Abdulraz Shah Medical Institute Sehwan (1), DHQ Hospital Thatta (1) & THQ Hospital Kotli (1)
22	GeneXpert Technician	10	MINIMUM QUALIFICATION: BSC MLT / Microbiology / Biochemistry or F.Sc with Diploma in Medical Lab Technology. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in same field. Relevant experience in TB Culture & DST will be an advantage. AGE LIMIT: 45 Years.	1 in each BSL Lab (JPMC Karachi, Khl, Mirpurkhas, Badin, Nawabshah, Sukkur, Khairpur, Larkana, Ghor - TIH & QJHA Khl)
23	Counselor - DHQ/TCH	08	MINIMUM QUALIFICATION: Graduation. MINIMUM EXPERIENCE: 1-2 Year Experience in Community / Social Mobilization. AGE LIMIT: 45 Years.	02 in Each District (29 Districts)
24	DR TB Program Assistant/ Data Assistant	10	MINIMUM QUALIFICATION: Bachelors. MINIMUM EXPERIENCE: 1-2 Years Experience in Data Entry and Data Collection. Also Having Experience in File Keeping. AGE LIMIT: 45 Years.	1 in each PMDT Sites (Khl MCC, Khl West, Khairpur, Jacobabad, Kamber, Shahdadkot, Umerkot, Ghor, Sanghar, Kashmore & Dadu)

25	Treatment Coordinator PMDT	8	MINIMUM QUALIFICATION: Graduation. MINIMUM EXPERIENCE: 1-2 Year Experience in Community / Social Mobilization. AGE LIMIT: 45 Years.	Civil Hospital MDR (1), JCD Kotli (1), JPMC Karachi (2), QJHA Karachi (1), Civil Hospital Mirpurkhas (1)
26	DR TB Treatment Support Coordinator	10	MINIMUM QUALIFICATION: Graduation. MINIMUM EXPERIENCE: 1-2 Year Experience in Community / Social Mobilization. AGE LIMIT: 45 Years.	1 in each PMDT Sites (Khl MCC, Khl West, Khairpur, Jacobabad, Kamber, Shahdadkot, Umerkot, Ghor, Sanghar, Kashmore & Dadu)
27	Medical Imaging Technician X-ray Van	5	MINIMUM QUALIFICATION: Diploma in X-Ray Technician. MINIMUM EXPERIENCE: At least 1-2 Years of Experience in same field. AGE LIMIT: 45 Years.	X-Ray Vans
28	DR TB Facilitator-Case Management	2	MINIMUM QUALIFICATION: FSc with Diploma in Nursing / Dispensing / Health Technician. MINIMUM EXPERIENCE: At least 1 Year Working Experience in the Same Field (Preferably in Chest / TB Dept). AGE LIMIT: 45 Years.	JPMC Hospital Karachi & PMDT Ghor - TIH
29	DR TB Facilitator - Social Support	8	MINIMUM QUALIFICATION: Graduation. MINIMUM EXPERIENCE: 1-2 Year Experience in Community / Social Mobilization. AGE LIMIT: 45 Years.	PMDT Ghor TIH (1), PMDT Mirpurkhas (1), PMDT Badin (1), PMDT JPMC Karachi (1), PMDT Sukkur (1), PMDT Khl (1), PMDT Larkana (1) & Civil Hospital MDR (1)
30	Nursing Assistant	8	MINIMUM QUALIFICATION: Intermediate. MINIMUM EXPERIENCE: 01 Year Experience in Nursing Assistance. AGE LIMIT: 45 Years.	PMDT Ghor - TIH (1), QJHA Khl (1), JPMC Karachi (1), PMCH Shehad Benazirabad (1), CMCH Larkana (1), GMMACH Sukkur (1)
31	Project Assistant	1	MINIMUM QUALIFICATION: Bachelors. MINIMUM EXPERIENCE: 1-2 Years of Relevant Experience in Data Entry and Data Collection. Also having Experience in File Keeping. AGE LIMIT: 45 Years.	SR Office Hyderabad
32	Screeners	2	MINIMUM EDUCATION: FA / FSc (Graduate will be preferred). MINIMUM EXPERIENCE: 1-2 Years Experience of working with any NGO Hospital shall be preferred. Maximum age: 45 Years.	DHQ Hospital MDR & TB Hospital Khairpur
33	Screeners-Mobile X-Ray Vans	5	MINIMUM QUALIFICATION: High School Diploma along with training and experience in medical field site a must with minimum experience of 1-2 years. Provides exceptional customer service and ensures that all employees, patients and visitors are screened upon entry as per guidelines. Follows appropriate infection control protocol throughout shift. Maintains professional and safe working environment at all times. MAX AGE: 45 Years.	X-Ray Vans
34	Driver-Mobile X-Ray Van	5	MINIMUM QUALIFICATION: Middle preference will be given to Matrix with valid CIV/HTV Driving License. MINIMUM EXPERIENCE: 03 Years Working Experience with Reputable Organization. AGE LIMIT: 45 Years.	SR Office
35	District Field Officer	1	MINIMUM QUALIFICATION: FA/FSC (Graduate will be preferred). Maximum Age: 45 years.	QJCD QJHA Karachi
36	Lab Attendant	10	MINIMUM QUALIFICATION: FA/FSc. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in Laboratory. Max Age: 45 Years.	1 in each BSL Lab (JPMC Karachi, Khl, Mirpurkhas, Badin, Nawabshah, Sukkur, Khairpur, Larkana, Ghor-TIH & QJHA Khl)
37	Lab Attendant - PMDT	2	MINIMUM QUALIFICATION: FA/FSc. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in Laboratory. Max Age: 45 Years.	GMMACH Sukkur & QJCD QJHA Karachi
38	Lab Assistant	7	MINIMUM QUALIFICATION: FA/FSc. MINIMUM EXPERIENCE: 1-2 Years of Working Experience in laboratory. Max Age: 45 Years.	1 in each BSL Lab (Khl, Mirpurkhas, Badin Nawabshah, Khairpur, Ghor TIH & QJHA Khl)
39	Driver	9	MINIMUM QUALIFICATION: Middle preference will be given to Matrix with valid CIV/HTV Driving License. MINIMUM EXPERIENCE: 03 Years Working Experience with Reputable Organization. AGE LIMIT: 45 Years.	SR Office Hyderabad
40	Cleaner/Helper	11	MINIMUM QUALIFICATION: Middle. AGE LIMIT: 45 Years.	PMDT Ghor TIH (2), PMDT QJHA Karachi (2), PMDT Tharparkar (2), PMDT Badin (1), SR Office (1), JPMC Karachi (1) & Civil Hospital MDR (1)
41	Support Staff	2	MINIMUM QUALIFICATION: Middle. AGE LIMIT: 45 Years.	SR Office Hyderabad

Application Procedure & General Terms & Conditions

- From S.No. 1-18 Applicants shall send their applications by courier and from S.No. 19-41 Eligible Candidates are invited for walk-in interview as per following Schedule.
 - S.No. 19-24 on **TUESDAY** dated: August 10th, 2021.
 - S.No. 25-30 on **WEDNESDAY** dated: August 11th, 2021.
 - S.No. 31-36 on **THURSDAY** dated: August 12th, 2021.
 - S.No. 37-41 on **FRIDAY** dated: August 13th, 2021.
- Timing:** 10:00 AM TO 06:00 PM
- ADDRESS:** Office of the CDC (TB Control Program) Sindh, 1st Floor, Directorate General Health Building, Old Wehdal Colony, Hyderabad.
- Applications along with CVs, Attested Copies of All Academic & Experience Certificates (if any) clearly mentioning the Post applied at the Top Right Side of the Envelope, must reach the address given below within 07 days of publication of this advertisement. And for Walk-in-interview candidates, Applications CVs, Original & Attested Copies of All Academic & experience Certificates (if any), must bring at the time of interview. application form can be downloaded from website <https://pdp.gov.pk/careers>.
- Incomplete information and the applications received after due date will not be entertained. Only shortlisted candidates will be called for written test and interviews. No TA/DA will be admissible for test and interview.
- Candidates intending to apply for more than one position, shall do so by submitting separate applications.
- Candidates from Government Sector may apply through Proper channel.
- The advertised positions are on contract basis, extendable subject to the availability of the funds by the donor and performance evaluation during the job period.
- Office of the CDC Sindh Sub Recipient of Global Fund Grant Sindh, reserves the right to increase or decrease the positions or revoke the hiring process at any stage without assigning any reason.
- The maximum age limit mentioned against each position is final and calculated by application closing date.
- No position shall be entertained without valid and authentic certificate/diploma/degree/qualification. All certificates / Diplomas / Degrees will be verified from the issuing authority.
- Note:** Previous Advertisement Published with INF-KRY No. 1276/2021 dated: 16th, 17th & 18th, 2021 in Daily Leading Newspaper (DAWN, JANG & KAWASH) respectively has been cancelled. Each applicant is advised to apply afresh.

Admin HR Office, Office of the CDC Sindh Sub Recipient of Global Fund Tuberculosis Grant, Plot No: 113-B, Sindh Muslim Cooperative Housing Society (SMCHS), Shahrab-e-Faisal, Karachi. Phone: 021-9726245.

INF-KRY: 3119/21

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