

**Embark on a journey of Excellence with our Management Trainee Officers (MTO) Program**

House Building Finance Company Limited (HBFC) specializes in one of the fastest growing segments of the economy, i.e. housing finance. As one of the oldest housing finance institutions in Pakistan, HBFC enjoys a unique and dominant position. In line with the Company's corporate strategy and human capital planning, we are looking to hire exceptional and talented fresh graduates to join our **Management Trainee Officers (MTO) Program**. If you possess the drive to excel in a dynamic work environment and are looking to drive a key national & strategic initiative, then we are looking for you.

**Eligibility Criteria**

- Education:** Masters Degree/ 4-years Bachelors Degree from HEC recognized/International University in the subjects of Business Administration, Public Administration, Economics; ~~Commerce~~, Finance, Accounting, Computer Science/Information Technology, Mathematics, Statistics, Human Resource, Law, and Sociology.
- CGPA:** At least 60% marks where percentage system applies or 2.5 out of 4.0 (CGPA) or 3.5 out of 5.0 (CGPA) where GPA system is applicable.
- Age:** 25 years (Maximum) as of last date of submission of application. Age limit can be relaxed up to three years for candidates from NA/FATA/GB, AJK and Balochistan.
- Quota:** As per provincial/ regional quota.

**Selection Criteria**

The candidates shall go through a comprehensive selection process, which includes written test followed by panel interview. Final selection will depend on marks obtained in the written test and panel interview in order of merit.

**Compensation**

Selected candidates shall serve as Management Trainee Officers for a period of six (06) months at a market competitive stipend. After successful completion of training, MTOs will be offered regular employment in the Company as "Assistant Manager" (OG-2).

**Place of Posting**

Selected candidates may be posted at any HBFC office across the country.

**Application Procedure**

- Candidates meeting the eligibility criteria are required to fill the online Application Form on the National Testing Services (NTS) website ([www.nts.org.pk](http://www.nts.org.pk)), and download the filled out form along with Bank Deposit Slip from the website.
- The candidates shall deposit test fee as per guidelines provided on NTS website.
- The application form along with the original paid-up copy of deposit slip shall be sent to NTS Headquarters, Plot No. 96, Street No. 4, Sector H-8/1, Islamabad. Please mark the envelope with the position title "MTO-2021".
- HBFC is an Equal Opportunity Employer (**Female candidates are strongly encouraged to apply**).

**Application Deadline is August 30, 2021**

*Only short-listed candidates shall be contacted. Incomplete applications or applications received after the last date shall not be entertained.*

*Misinformation and/or any attempt to influence the selection process will be considered a definite disqualification at any stage of the process for current as well as for all future recruitments in HBFC.*

**Head HRD,  
House Building Finance Company Limited  
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