

# FEDERAL TAX OMBUDSMAN SECRETARIAT

## VACANCIES ANNOUNCEMENT

Applications are invited from suitable qualified candidates for the following contractual posts in the Federal Tax Ombudsman Secretariat:-

S.#	Nomenclature of Post	No. of Posts	Age limit	Salary Per Month	Qualification & Experience	Place of Posting
1.	Computer Operator (BS-14)/Contract	10	18-25	Rs.40,000/- (Fixed/Lump-sum)	<ul style="list-style-type: none"> <li>• BS (Computer Science)</li> <li>• Typing speed: 40 w.p.m</li> <li>• Fluent to work in Microsoft Office</li> </ul>	Islamabad-4 Lahore-3 Karachi-1 Faisalabad-1 Peshawar-1
2.	Cook (BS-01)/Regular	1	18-25	As admissible to a BS-01 regular employee in the Federal Government	Primary pass with essential cooking experience.	Islamabad

### TERMS & CONDITIONS

- i) Appointment against S # 1 will be initially for a period of one year, extendable on performance basis.
- ii) Candidates who are already serving in Government Organizations/Departments shall provide NOC from their respective organization at the time of Test/ Interview.
- iii) Interested candidates meeting the requisite qualification/experience/skills criteria may send their applications along with attested copies of the documents through courier/post at the address given below.
- iv) The last date for submission of applications is 15 days after the publication of this advertisement.
- v) Only shortlisted candidates will be called for Test/Interview.
- vi) Age relaxation will be allowed as per government rules.
- vii) Candidates who are interested to apply for the post at S # 1 and possessing skills to develop documents for publication using Corel Draw or Illustrator, Urdu InPage etc shall be preferred.
- viii) Number of posts can be increased/decreased as per requirement.
- ix) No TA/DA will be paid for appearing in the Text/Interview.
- x) We encourage all qualified male and female to apply for the vacancies.

**(Muhammad Farhan Khan) Director (Admn)**

**Federal Tax Ombudsman Secretariat, 5-A Constitution Avenue Islamabad**

PID(1)683/21