

Government of Pakistan
Revenue Division
Federal Board of Revenue

Say No To Corruption

SITUATIONS VACANT

Applications are invited from Pakistani nationals, having domiciles of the relevant Provinces/ Regions as detailed below, against following vacant posts in **Federal Board of Revenue (HQ) Islamabad** and **Directorate of Research & Statistics, Islamabad**.

Federal Board of Revenue (HQ) Islamabad

S #	Name of post	BPS	Qualification/ Experience	Age limit (including 5 years general relaxation)	Vacant post	Distribution of Constitutional Quota		
1	Assistant	15	Bachelor degree from a University recognized by HEC.	28+5 = 33	22	Punjab (Merit) 15 Punjab (Women) 2 Punjab (Minority) 1	Sindh (R) (Minority) 2 KPK (Merit) 1 GB-FATA 1	1
2	Stenotypist	14	i. Intermediate. ii. A minimum speed of 80/40 w.p.m in shorthand/ typing respectively. iii. Must be Computer Literate.	25+5 = 30	28	Open Merit 2 Punjab (Merit) 12 Punjab (Women) 1 Punjab (Minority) 1 Sindh (R) (Merit) 4 Sindh (R) (Women) 1	Sindh (U) (Merit) 2 KPK (Merit) 1 Balochistan (Merit) 1 GB/FATA (Merit) 1 AJK (Merit) 1 Disabled 1	2
3	UDC	11	Intermediate.	25+5 = 30	5	Punjab (Merit) 4	Sindh (U) (Merit) 1	1
4	LDC	9	(i) Matric. (ii) A minimum typing speed of 30 w.p.m.	25+5 = 30	8	Open Merit 1 Punjab (Merit) 1 Punjab (Women) 1	Sindh (R) (Merit) 1 Sindh (U) (Merit) 1	1
Total					63			

Directorate of Research & Statistics, Islamabad

S #	Name of post	BPS	Qualification/ Experience	Age limit (including 5 years general relaxation)	Vacant post	Distribution of Constitutional Quota	
1	Statistical Assistant	15	Bachelor's degree with Statistics/ Economics/ Mathematics from a University recognized by HEC.	25+5 = 30	5	Punjab (Merit) 2 Punjab (Minorities) 1 Sindh (R) (Merit) 1 KPK (Merit) 1	1
2	Stenotypist	14	i. Intermediate. ii. A minimum speed of 80/40 w.p.m in shorthand/ typing respectively. iii. Must be Computer Literate.	25+5 = 30	1	Punjab (Merit) 1	1
3	DEO	14	i. 2 nd class or Grade "C" Bachelor degree "with Computer Science/ Physics/ Mathematics/ Statistics from a University recognized by HEC. ii. Speed of 10,000 key depressions per hour for data entry/verification.	25+5 = 30	1	Open Merit	1
5	Frash	1	Primary Pass	25+5 = 30	1	Local basis	1
Total					8		

GENERAL INFORMATION/INSTRUCTIONS:

- The eligible candidates are advised to submit their application on the prescribed form available on FBR website <https://fbr.gov.pk/jobs-vacancy-announcements/142246/131361>. Applications duly filled in/ complete in all respects of vacant posts of FBR (HQ), Islamabad may be sent to the **Second Secretary (HRM-IR-V), FBR (HQ) , Room # 103, Constitution Avenue, Sector G-5, Islamabad** and the applications for the vacant posts in Directorate of Research & Statistics (DR&S), Islamabad may be sent to the **Deputy Director (Admin) Directorate of Research & Statistics, CDA Block No.3, Old CBR Building, near Lal Masjid, Sector G-6, Islamabad**. Candidates applying for more than one post should submit separate application form in separate envelope, clearly marked against the post applied for and the department.
- Vacancies shall be filled by persons domiciled in the province or region concerned strictly under Rule 15 of the Civil Servants (Appointments, Promotion & Transfer) Rules, 1973 read with Establishment Division O.M No.4/3/2019-R-II dated 21.08.2019.
- Please attach attested copies of CNIC and all relevant documents with application form. Candidates will, however, be required to bring original documents (Educational and Experience Certificate) and one set of attested copies of document at the time of interview.
- The contract employees (BS-01 to 15) who were appointed under the Prime Minister Assistance Package for the families of Government employees who died in service may also apply for the above posts (if they intend to apply). They will only be considered, if they formally apply against the specific post.
- The FBR reserve the right not to fill any vacancy or to increase/decrease the number of vacancies if the circumstances so warranted.
- The candidates working in public sector departments/ organizations should send their applications through proper channel and the same must be received in respective head of office before the date of interview. Nevertheless, advance copies can be submitted by the closing date of application, clearly marked as "Advance Copy" in the right hand corner.
- Five (05) years general relaxation in upper age limit has already been included in the column of age limit in terms of Establishment Division O.M No.9/2/91-R-5 dated 24th June 2010. In addition to the 5 years general age relaxation by the Government, following age relaxation would be admissible in the light of Establishment Division SRO No.1004(I)/2016 dated 28th Oct 2016 as under:

S #	Category of candidates	Age relaxation admissible
(i)	(a) Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Ex-FATA, Azad Kashmir and Gilgit-Baltistan for all posts under the Federal Government.	03 years
	(b) Candidates belonging to Sindh (R) and Baluchistan for posts in BPS-15 and below under the Federal Government.	03 years
(ii)	Released or Retired Officers/ Persons of the Armed Forces of Pakistan	15 years or the number of years actually served in the Armed Forces of Pakistan whichever is less.
(iii)	Government Servants who have completed 02 years continuous government service on the closing date of receipt of applications.	10 years, upto the age of 55 years.
(iv)	Disabled persons for appointment to posts in BPS-15 and below.	10 years
(v)	Widow, son or daughter of a deceased civil servant who dies during service.	5 years

- Minimum and Maximum age shall be calculated on the closing date for receipt of applications.
- The selected candidates for the post of Assistant and UDCs/LDCs shall have to undertake basic IT training course (including MS Office) conducted by NITB for 06 weeks and 03 weeks respectively, within one year of their appointment, otherwise their services will be terminated in light of Establishment Division's Office Memorandum No.1/13/96-R-6 dated 10.08.2016.
- Information provided in the Application Forms will be verified. In case of any false or forged information, FBR reserves the right to cancel candidature of any person at any stage (even after employment, if so revealed later) and to initiate legal action against the applicant.
- All the candidates will be provisionally allowed to appear in the test/ interview subject to detail scrutiny of their eligibility during the recruitment process. Only short-listed candidates will be called for test/ interview.
- No TA/DA will be admissible for the Test/ Interview.**
- Last date for submission of application is **11th October, 2021**. Applications received after the closing date will not be entertained.