

SITUATION VACANT

Applications are invited for the posts as per detailed given below in Pakistan Meteorological Department (PMD) to fill the vacant posts across the country on Regional / Provincial and Local Quota basis:-

S. No	Name of posts	No. of posts	Quota	Eligibility Criteria / Qualification / experience	Age limit
01	Assistant (Ministerial) (BS-15)	03	Punjab=01 Baluchistan=01 Punjab (Minorities) =01	Graduate 06 Weeks Basic IT Training Course (including MS Office) conducted by NITB to be qualified during probationary period otherwise appointment is liable to be terminated.	18-28
02	Meteorological Assistant (BS-14)	14	Merit=01 Punjab=05 Sindh-R=01 KPK =01 Balochistan=01 AJK=01 For Women Punjab=01 Sindh-R=01 KPK=01 For Minorities Punjab=01	i) 2 nd Class B.Sc. Degree with Meteorology / Environment / Space Science / Agrometeorology / Hydrology / Geophysics / Geology / Geography / Physical Chemistry / Physics / Electronics as one of the subject. ii) Mathematics up to intermediate level is essential.	18-25
03	Sub-Engineer (Electronics) (BS-13)	08	Punjab=02 Sindh-U=01 KPK=01 Balochistan=01 For Women Sindh-R =01 Sindh-U=01 KPK =01	03 years Post-Matric Diploma of Associate Engineer (DAE) from recognized Institution in Electronics / Electronic Instrument / Radio & Communication.	18-25
04	Computer Data Entry Operator (BS-12)	06	Merit=01 Punjab=02 Sindh-R=01 KPK =01 Ex-Fata=01	i) 2 nd Class or Grade C Bachelor's Degree with Computer Science/ Statistics / Mathematics / Physics. ii) Minimum speed of 10,000 key depressions per hour for data entry / verification.	18-25
05	Upper Division Clerk (BS-11)	04	Punjab=01 Sindh-R=01 KPK=01 Balochistan =01	Intermediate. 03 Weeks Basic IT Training Course (including MS Office) conducted by NITB to be qualified during probationary period otherwise appointment is liable to be terminated	18-25
06	Lower Division Clerk (BS-09)	04	Punjab=01 Sindh-R=01 KPK=01 For Women Punjab=01	Matric with 30 w.p.m. speed of typing 03 Weeks Basic IT Training Course (including MS Office) conducted by NITB to be qualified during probationary period otherwise appointment is liable to be terminated	18-25
07	Senior Observer (BS-09)	14	Merit=01 Punjab=05 Sindh-R=01 Sindh-U=01 KPK =02 EX-Fata=01 For Minorities Sindh-R=01 For Women Punjab =01 Balochistan=01	i) F.Sc 2 nd Division (Pre-Engineering / Non Medical) ii) Computer literate will be preferable.	18-25
08	Radio Mechanic (BS-07)	01	Sindh-R=01	i) Matric in Science Group ii) 03 years experience of repairing Radio / TV iii) Computer literate will be preferable.	18-25
09	Observer (BS-07)	15	Merit=01 Punjab=05 Sindh-R=01 Sindh-U=002 KPK =02 AJK=01 For Minorities Punjab=01 Sindh-R=01 For Disabled Punjab=01	i) Matric 2 nd Division in Science Group. ii) Computer literate will be preferable.	18-25
10	Mechanic Grade-II (BS-05)	02	Punjab=01 Sindh-R=01	i) Middle ii) 02 Years experience in Workshop as a Fitter / Turner / Blacksmith / Watch Maker / Carpenter / Molder / Painter / Electronic Instruments Repairer.	18-25
11	Tracer (BS-05)	01	Punjab=01	Post Matric Certificate in tracing from recognized Institute	18-25

Instructions:

- i. The recruitment shall be made in accordance with the recruitment policy conveyed by the Establishment Division vide O.M 53/1/2008-SP dated 22.10.2014 and 06.05.2020 as amended from time to time and for appointment in BPS 01 to BS-05 vide Notification dated 11.03.2020.
- ii. Age relaxation will be admissible as per Establishment Division's OM No. F.9/2/91 -R-3, dated 28.11.2000 and further age relaxation will also be admissible as per Establishment Division's O.M No. 9/2/91 -R-5 dated 24.06.2010 and as per rules/regulations in vogue.
- iii. Applicants will apply through online portal available on jobs.pmd.gov.pk, within 15 days from the date of advertisement. In case of any technical glitch, candidates can send scanned copy of the application form through Email: jobs@pmd.gov.pk . Incomplete applications received after due date shall not be entertained.
- iv. Applicants already in government service should apply through proper channel and shall be required to produce NOC/DPC at the time of interview.
- v. Applicant shall present their original documents along with 02 No. sets of attested copies of domicile/degree/certificates issued by HEC/recognized Board/Universities/ institutes at the time of interview. In case any information furnished by the applicant is found fake and bogus, candidature of particular candidates shall stand cancelled and legal action shall be taken against the particular candidates during any stage of recruitment.
- vi. Pakistan Meteorological Department reserves right to increase/ decrease the number of posts as per recruitment against any post without assigning any reason.
- vii. No TA/DA will be admissible for written test/interview / physical and skill test.
- viii. Only shortlisted candidates will be allowed for interview and skill test wherever applicable.

Chief Administrative Officer
051-9550366