

# KINNAIRD COLLEGE FOR WOMEN



## VACANT POSITIONS

Kinnaird College for Women invites applications from bright and motivated candidates for following positions:

### INTERMEDIATE FACULTY

Department	Rank	Qualification and Experience
<ul style="list-style-type: none"><li>Botany</li><li>Chemistry</li><li>Computer Science</li><li>English</li><li>Mathematics</li><li>Physics</li><li>Urdu</li><li>Zoology</li></ul>	<b>Junior Lecturer</b> Intermediate Faculty (Females only)	Master's degree (16 years of education) or equivalent degree with at least 5 years post-qualification relevant experience.

### ACADEMIC SUPPORT POSITION

Department	Rank	Job Profile	Qualification and Experience
<ul style="list-style-type: none"><li>Computer Science</li></ul>	Laboratory Engineer	The incumbent will be responsible to assist faculty members with courses having lab component. She/he would primarily be required to create lab manuals composing rigorous lab challenges and conduct lab-sessions	<ul style="list-style-type: none"><li>04 years B.Sc. in Computer Science, Data Science, Artificial Intelligence, or related discipline with a minimum CGPA of 3.0 from a well-reputed institute.</li><li>Preferably have 2 years of experience as Laboratory Engineer or a Teaching Assistant</li><li>Exceptional Programming skills including C++, Java, Assembly Language and UNIX/LINUX programming. If required, also be able to conduct labs for courses including Digital Logic and Design and Computer Networks.</li><li>Effective communication in both oral and written form.</li></ul>

### REQUIREMENTS FOR TEACHING POSITIONS

- For Intermediate Faculty Position : Teaching experience is required in a reputable Higher Educational Institution or HEC recognized college/university and/or A Levels experience in a Prestigious School.
- The applicants must have excellent communication and knowledge imparting skills.
- Fluency and proficiency in spoken and written English is mandatory except for Urdu discipline.

### INSTRUCTIONS FOR ALL APPLICANTS

- Only those candidates may apply who fulfill the minimum eligibility criteria.
- The position applied for must be mentioned on top of the envelope.
- Candidates applying for more than one position should apply separately.
- Applications along with attested copies of the following documents should be sent through registered mail on the address mentioned at the end:
  - Cover letter along with detailed resume, two passport size photographs, attested copies of CNIC and all relevant documents (experience letters, last drawn salary slip, domicile, medical/fitness certificate and other certificates mentioned in the resume).
  - Complete contact details as well as names and contact details of two referees.
- All degrees must be HEC recognized with no 3<sup>rd</sup> division in the entire academic career.
- Part time, honorary, apprenticeship and internce experience will not be considered as work experience.
- For Intermediate Faculty position age of the applicant should be between 26-55 years however, for Laboratory Engineer position age of the applicant should be between 25-55 years.
- Candidates Serving in Government/Semi-Government and autonomous bodies should apply through proper channel accompanied by NOC from the employer and if selected will be responsible for getting themselves relieved properly from their departments on the specified date of joining.

### Note

- The last date for receipt of applications is **August 03, 2021**. Late and incomplete applications i.e. without educational, professional and experience certificates etc. shall not be entertained.
- Only short listed candidates shall be called for interview/written test for which no TA/DA will be paid.
- Candidature shall be cancelled at any stage due to incomplete/ wrong information.

Kinnaird College for Women reserves the rights not to fill/withdraw/withhold the appointment against any post without assigning any reason