

POSITION VACANT

A Public Sector Organization invites applications from suitable candidates having domicile of Khyber Pakhtunkhwa purely on contract basis for the following positions of development project as per project policy of Govt of Khyber Pakhtunkhwa initial for a period of one (01) year, extendable on satisfactory performance.

| S. No. | Description of Post | Total Post | PPS | Pay Package | Qualification & Experience |
|--------|-----------------------------------|------------|-----|--|---|
| 1 | Assistant Director (Construction) | 03 | 17 | Rs. 90,000/- (Plus SPA as per Approved PC-I) | Qualification: B.Sc Civil Engineering/ M.Sc Civil Engineering shall be preferred Experience: Minimum 02 Years in BPS-17 OR Minimum 03 Years Experience (Post Qualification) in Highways/Motorways B.Sc Civil Engineer. OR Minimum 02 Years in BPS-17 OR Minimum 02 year of Experience after B.Sc Civil Engineering in Highways/ Motorways for a M.Sc Civil Engineer. Age: 25-40 Year. |
| 2 | Assistant Director (E & R) | 02 | 17 | Rs. 90,000/- (Plus SPA as per Approved PC-I) | Qualification: B.Sc Civil Engineering/M.Sc (Environmental Engineering) shall be preferred Experience: Minimum 02 years in BPS-17 (OR) Minimum 05 Years of relevant Experience in Environmental & Re-settlement Age: 25-40 Years |
| 3 | Legal Expert | 01 | 17 | Rs. 90,000/- | Qualification: L.L.B /Law Degree Experience: Public / Private Sector Minimum 05 years in BPS-17 or above Age: 25 - 40 Years |
| 4 | Administrative Officer | 01 | 17 | Rs 90,000/- | Qualification: MBA or Equivalent Master Degree Experience: Minimum 05 years relevant experience in Public / Private Sector Age: 25-40 years |
| 5 | Office Assistant | 01 | 16 | Rs 60,000/- | Qualification: BA or Equivalent Experience: Minimum 03 Years relevant In Public / Private sector Age: 25-35 Years. |
| 6 | Computer Operator | 03 | 16 | Rs 60,000/- | Qualification: Bachelor Degree in Computer Science / information Technology (BCS/BIT 04 years) from recognized University Experience: Minimum 03 years in the relevant field and a speed of 45 words per minute in English Typing Age: 25 - 35 Years |
| 7 | Legal Assistant | 01 | 14 | Rs 40,000/- | Qualification: L.L.B /Law Degree Experience: Fresh Practicing Law graduates Lawyer in Session Court / Lower Court License from Bar Association Age: 25 - 45 Years |
| 8 | Account Assistant | 01 | 14 | Rs 40,000/- | Qualification: B.B.A (Finance). B.Com Experience: Minimum 03 years relevant experience in Public/ Private sector Age: 22 - 40 Years |
| 9 | Girdawar | 03 | 14 | Rs 40,000/- | Qualification: Matriculation / Patwar Certificate holder Experience: Minimum 15 Years in public sector Age: 40 - 65 Years |
| 10 | Sub Engineer | 02 | 12 | Rs 30,000/- | Qualification: DAE Civil from a recognized Technical Board Experience: 03 years relevant experience Age: 20 - 35 Years |
| 11 | Inspector | 02 | 12 | Rs 30,000/- | Qualification: DAE Civil from a recognized Technical Board Experience: 03 years relevant experience Age: 20 - 35 Years |
| 12 | Surveyor | 02 | 12 | Rs 30,000/- | Qualification: DAE Civil from a recognized Technical Board Experience: 03 years relevant experience Age: 20 - 35 Years |
| 13 | Junior Clerk | 02 | 11 | Rs 30,000/- | Qualification: F.A / F.Sc. or equivalent Experience: Minimum 03 years in the relevant experience in public/private sector and a speed of 30 words per minute in English Typing. Age: 25 - 35 Years |
| 14 | Driver | 05 | 04 | Rs 20,000/- | Qualification: Middle Pass, Possessing LTV/HTV Driving License Experience: Minimum 3 Years Age: 21 - 40 Years |
| 15 | Naib Qasid | 09 | 04 | Rs 20,000/- | Qualification: Middle Pass Age: 18 - 35 Years |
| 16 | Chowkidar | 04 | 04 | Rs 20,000/- | Qualification: Middle Pass Age: 18 - 35 Years |
| 17 | Sweeper | 01 | 04 | Rs 20,000/- | Qualification: Middle Pass Experience: Minimum 02 Years Age: 18 - 35 Years |

Terms and Conditions

1- In case of any deficient, fake or misleading information, the candidate will be responsible for its outcome and candidature / selection will be cancelled at any Stage even after the test selection. 2- Name of the post applied must be written on top of the envelope 3 - For test/interview date and venue will be communicated through SMS/ Email. 4- The candidates has to prove the information provided in the application form with respect to advertisement by producing documents the time on interview. 5- The candidates already in service of the government/ autonomous bodies / corporations must apply through proper channel and need to produce NOC at the time of interview. 6- In case a candidate wishes to apply for more than one post he /she must submit separate application form for each post. The application must be reached to P.O.Box Number 84, G.P.O Peshawar on or before 19th March, 2021. 7- No TA/DA will be admissible for the purpose of the test /interview. 8- The competent Authority reserves the right not to fill/increase/decrease the number of vacancies advertised or cancel recruitment process any time before issuance of offer letters. 9. Screening test, if any their marks will only be used for short listing and will not be added to the final score/selection of the candidates. 10- All of the above positions/post are on contract, basis for the period of one year, extendable on satisfactory performance. 11- Interview call letters shall be issued, to work listed candidate only. 12- In case of foreign degree, equivalency certificate from HEC must be provided.

P.O. Box No. 84, G.P.O Peshawar.

INF(P)1114/21

(ISB-G)