

VACANCIES ANNOUNCEMENT

The following posts are lying vacant in Civil/Sessions Courts, Jhang. Applications, from the desirous, having the required qualifications, detailed below, are invited on the prescribed application form, available on website of this court.

Sl. #	Name of Post	No. of Posts	Domicile	Educational Qualification	Age Limit
01	Care Taker (BS-15)	01	Punjab	Graduate with experience in the relevant field (suitable candidates, having experience in the relevant field may be granted relaxation in upper age limit)	18 to 30 years
02	Technician (BS-11)	03	Jhang	Intermediate (F.A./F.Sc./ICS), one-year computer hardware diploma from a recognized institution. Preferably one-year experience in the relevant field in a well-known organization (the most experienced persons will be preferred)	18 to 25 years
03	Junior Clerk (BS-11)	03-year merit, 20 employees odd and 10 women	Jhang	F.A (Higher Secondary School Certificate) 2 nd Division from recognized Board. Knowing the skill of typing on computer in English at the speed of 25 w.p.m. (Proficient in Microsoft Office or any other compatible office application and her/he shall demonstrate such proficiency)	18 to 25 years
04	Driver (BS-05)	01	Jhang	Middle. LTV Driving License holder with five years' experience. (All eligible candidates shall be administered a driving test and those performing better would be selected)	25 to 35 years
05	Nalb Qasid (BS-03)	04	Jhang	Middle.	18 to 25 years
06	Chowkidar (BS-03)	01	Jhang	Literate, healthy preferably a retired Army Serviceman.	25 to 45 years

Note:

- 20 % posts in the cadre of Junior Clerk, Driver, Nalb Qasid and Chowkidar, have been reserved for the children of working/retired employees in BS-01 to 05 and Junior Clerk of Civil/Sessions Courts, Jhang. The candidates of this reserved quota are required to submit their application on prescribed proforma alongwith complete particulars and proof, till the target date and through proper channel, in case of Government servant. For reserved post of Nalb Qasid and Chowkidar, the length of service of the parent whose son is a candidate shall be sole criteria for determining the inter-se merit of the applications.
- 3 % posts are reserved for disables. The candidates are required to submit certificate issued by the competent authority under (disabled person (employment and rehabilitation) ordinance, 1981).
- 15 % posts are reserved for women.
- 5 % posts are reserved for minorities (Non-Muslim)
- Candidates having five years (in case of male) and 06-years (in case of female) upper age, prescribed for the post, can apply. However, their application will be considered in accordance with the instructions of the Hon'ble Lahore High Court, Lahore, on the subject.
- Marks for additional qualification will be given in accordance with the recruitment policy.
- The competent authority may increase or decrease the posts.

Rules & Regulations

- Candidates can download application form, directly from the website (<http://jhang.dc.jhc.gov.pk>) of this court.
- Applications, through post, should reach in this office, till 05-04-2021
- The application will be sent either by hand or by post. The applications received after the due date/time will be rejected forthwith. List of eligible candidates will be uploaded on the aforesaid website.
- The date, time and venue for written test/interview of the posts, will be notified, later on, on the aforesaid website. No separate call letter will be issued.
- List of eligible candidates will be uploaded on the above website after the expiry of the target date of receipt of application.
- The candidates are required to specifically mention in their application as to whether their relative is already working in Civil/Session court, Jhang and if his relative is already working, the candidate will mention the name and designation and relationship with the said employee.
- The candidate already serving in government or semi government will apply through proper channel or append NOC of the said department with their application.
- The candidates are required to attach their two recent passport size photograph, attested copies of their educational/professional certificates, CNIC and domicile. They will bring original testimonials at the time of interview. Incomplete applications will be treated as rejected.
- Independent applications will be submitted for each quota.
- Only those candidates having the required qualification will be allowed to participate in the written test.
- Only successful candidates in the written test will be allowed to appear in interview.
- No TADA will be given to the candidates.
- Application other than on the prescribed form will not be acceptable and be treated as rejected.
- The authority is competent to short list the candidate and information to this effect will be placed on the website.
- Recruitment will be made in accordance with the Recruitment Policy, 2004, the Punjab Civil & Sessions Courts Establishment (Miscellaneous posts) Service Rules, 2005 and other instructions of the Lahore High Court, Lahore.
- Recruitment Committee has the right to withheld the entire result or partly.

Muhammad Akram Sheikh
District & Sessions Judge,
Jhang