

## VACANCIES ANNOUNCEMENT

Water and Sanitation Services Peshawar (WSSP) is looking for experienced and qualified human resource on project basis for its ongoing project named "COMMUNITY EMPOWERMENT & CAPACITY BUILDING BUDGET FOR URBAN WASH IN SHRUCS OF PESHAWAR" for a period of 1 year (Extendable upon the need of the project) to fill following positions on

No	Position	Qualification/Experience	Posts
1.	Project Coordinator (UNICEF Project)	<ol style="list-style-type: none"> <li><b>Qualification:</b> Master's Degree in Project Management / Management Sciences / Social Sciences from HEC recognized University/Institute. (16 years education)</li> <li><b>Experience:</b> Minimum 5 years' post qualification experience in project management in WASH Sector in any reputed national &amp; international organization. Working with WSSCs will be an added value.</li> <li><b>Age:</b> up to 40 years</li> </ol>	01
2.	Community Development Officer	<ol style="list-style-type: none"> <li><b>Qualification:</b> Master's Degree in Management Sciences / Social Sciences from HEC recognized University/Institute. (16 years education)</li> <li><b>Experience:</b> Minimum 01 years post qualification experience in social mobilization/communication related to WASH Sector in any reputed national &amp; international organization. Working with WSSCs will be an added value. Pushto speaker will be preferable</li> <li><b>Age:</b> up to 32 years</li> </ol>	08 Male 08 Female

### Terms & Conditions

- 1) Pay package will be as per the project term & conditions.
- 2) Interested Candidates may apply through ETEA as per the below mentioned details.
- 3) 2.5 & above CGPA out of 4CGPA will be considered as first division in case of semester system. Below 2.5 CGPA will be considered as 2nd division.
- 4) Experience mentioned in the application form must be supported with documents i.e. experience certificates & service certificates (in case of latest job), failing so will lead to non-consideration of experience for that particular position. No change will be accepted after closing date. Incomplete applications will not be entertained.
- 5) All experiences will be counted after the requisite academic degrees/certificates have been received.
- 6) As the said posts are project based and are not WSSP regular posts, therefore no screening test will be conducted against the said posts. All eligible candidates credentials will be scrutinized as per laid down shortlisting criteria and interview will be conducted against the shortlisted candidates.
- 7) Equivalency certificate from HEC Pakistan to be provided by applicants in case of foreign qualifications/ experiences till closing date. In progress certificates/degrees/programs will not be considered.
- 8) Relaxation in age will not be admissible.
- 9) No TA/DA will be admissible for test/interview.
- 10) WSSP is an equal opportunity employer.
- 11) WSSP reserves the right to increase/decrease the number of positions advertised.
- 12) No forms will be accepted after closing date of application.
- 13) A candidate intending to apply for more than one post shall apply & deposit fee separately for each post.
- 14) Selected candidates will be posted anywhere within jurisdiction areas of WSSP.
- 15) Detailed terms and conditions of contract with WSSP will be provided to successful candidates after joining WSSP for subject project.

### HOW TO APPLY

- 1) Interested candidates may first visit [www.etea.edu.pk](http://www.etea.edu.pk) and apply for the posts online.
- 2) After successful submission of online application, a prescribed UBL online deposit slip (having token number, Project code & candidates personal information) will be generated.
- 3) Take a printout of the generated UBL deposit slip & deposit Rs: 200/- (for the post at S. No 1 & 2) as test fee (non-refundable) in any branch of UBL or at any UBL OMNI agent on that prescribed printed deposit slip of UBL.
- 4) After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
- 5) Please do not send any documents to ETEA; Provision of documents/testimonials, with the online application will not be required at the time of submission of forms/ before the test. Copies of testimonials/documents will however, be provided by the short-listed candidates only in the screening test as and when required by ETEA/appointing authority for scrutiny purposes after the screening test.
- 6) A candidate intending to apply for more than one post shall apply separately for each post
- 7) Availability of online Application Form on [www.etea.edu.pk](http://www.etea.edu.pk) will be from 05/01/2021
- 8) Last date for submission of online Application is 20/01/2021
- 9) Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from [www.etea.edu.pk](http://www.etea.edu.pk). Candidates are directed to do not give ported/converted mobile number.
- 10) Test Date, Time & Venue will be mentioned on Roll No. Slip.
- 11) No separate Call Letter will be issued to candidates for screening test through postal/courier means.

### NOTE / IMPORTANT

- 1) Please keep your documents and passport size scanned picture (soft copy) with you at the time of online applies.
- 2) Read the instructions thoroughly before filling the online application form.
- 3) ETEA shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- 4) Fee deposited on someone else CNIC shall not be verified.
- 5) Unclaimed qualification will not be accepted.
- 6) Keep the bank printed receipt safe with yourself and do not share it with anyone else.
- 7) Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict action shall be taken against them.