



Higher Education Commission Pakistan

Positions Vacant

Applicants are invited from Pakistani nationals to fill the following positions under the project "Higher Education Development in Pakistan (HEDP)" on contract basis:

1.	Position Titles	i. Programme Coordinator (NAHE) (MP-III, 01 Position) ii. Programme Specialist - Teaching Excellence (MP-III, 01 Position) iii. Programme Specialist - Research (MP – III, 01 Position) iv. Programme Specialist - Academic Governance (MP-III, 01 Position) v. Programme Specialist - Financial Management (MP-III, 01 Position)
	Term of employment	Initially for a period of one(01) year, extendable on the basis of satisfactory performance and requirement.
	Salary and other Benefits	i. Basic Pay: Rs. 127,050 – 18,150 – 181,500 ii. House Rent: Rs. 33,000 – 44,000 iii. Utilities: Rs. 5,775 – 8,250 iv. Monetised Value of Transport Facility: Rs. 65,060/-
	Qualification/Experience	PhD with minimum six (06) years post qualification relevant experience OR Master's/Bachelor's (16 years education) with minimum eight (08) years post qualification relevant experience. (Detail TORs on HEC website)
	Maximum Age	62Years
2.	Position Title	Assistant (06 Positions)
	Term of employment	Initially for a period of one (01) year, extendable on the basis of satisfactory performance and requirement.
	Salary and other Benefits	PPS-5 (Rs. 40,000, all inclusive)
	Qualification/Experience	Master's/Bachelor's (16 years of education) with one (01) year post qualification experience in the relevant field. (Detail TORs on HEC website)
	Maximum Age	35 Years

- Please apply online through: <https://careers.hec.gov.pk> within 15 days from the date of publication of advertisement.
- Please do not send hard copies of application, CV or documents.
- Full details of the position, TORs can also be seen at the HEC careers website.
- Those in government service should apply through proper channel. In case of selection against MP Scale positions, the candidate will either resign or seek retirement before joining in light of Government of Pakistan, Finance Division (Regulations Wings) O.M. No. 3(10) R-4/2000 dated 08.05.2001.
- Incomplete/late applications will not be entertained.
- Experience means the experience gained after obtaining the minimum required qualification.
- Part time, honorary, apprentice, or intern experience will not be considered. However, full time internship (after 16 years education) in public sector organisation will be considered as experience only for the post of Assistant.
- Only eligible candidates will be called for interview. Written test will be conducted against the post of Assistant.
- Interviews of eligible candidates can be arranged via audio/video conference.
- No TA/DA will be admissible for appearing in the test/interview.
- HEC is an equal opportunity employer.
- HEC reserves the right to reject any or all the applications without assigning any reason.



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For Technical / IT assistance, please contact

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